

WEST ALLEGHENY SCHOOL DISTRICT

SECTION: **6100**

TITLE: **Enrollment of Students**

ADOPTED: January 2000

REVISED: **December 2019**

1. Authority	The Board shall enroll school age students eligible to attend district schools, in accordance with applicable laws and regulations, Board policy and administrative regulations.
2. Definitions	<p>School age shall be defined as the period from the earliest admission age for the District's kindergarten program until graduation from high school or the end of the school term in which a student reaches the age of twenty-one (21) years, whichever occurs first.</p> <p>District of residence shall be defined as the school district in which a student's parents/guardians reside.</p>
3. Guidelines	<p>School age resident students and eligible nonresident students shall be entitled to attend district schools.</p> <p>The District shall require that the following information be documented before enrolling the student and be documented before enrolling the student and allowing the student to attend school:</p> <ol style="list-style-type: none"> 1. Proof of the child's age. 2. Immunizations required by law. 3. Proof of residency. 4. Parent Registration Statement (a sworn statement attesting to whether the student has been or is suspended or expelled for offenses involving drugs, alcohol, weapons, infliction of injury or violence on school property must be provided for a student to be admitted to any school entity.) <p>The school district may not deny or delay a child's school enrollment based on the information contained in a disciplinary record or sworn statement. However, if a student is currently expelled for a weapons offense, terroristic threats, and/or other felony convictions, the school district can provide the student with alternative education services during the period of expulsion.</p> <p>If the disciplinary record or sworn statement indicates the student has been expelled from a school district in which s/he was previously enrolled, for reasons other than a weapons offense, terroristic threats, and/or other felony convictions, it is recommended the school district review the student's prior performance and school record to determine the services and supports to be provided upon enrollment in the District, including, but not limited to, alternative education services.</p>

<p>4. Delegation of Responsibility</p>	<p>The district shall normally enroll a school age, eligible student the next business day, but no later than five (5) business days after application.</p> <p>The district shall administer a home language survey to all students enrolling in district schools for the first time. Enrollments of the student may not be delayed in order to administer the Home Language Survey.</p> <p>The district shall immediately enroll identified homeless students, even if the student or parent/guardian is unable to produce the required documents.</p> <p>The district shall not inquire about the immigration status of a student as part of the enrollment process.</p> <p>Enrollment requirements and administrative regulations shall apply to nonresident students approved to attend district schools, in accordance with Board policy.</p> <p>Residency Eligibility - When the parents of a student reside in different school districts, the student may attend school in the District of residence of the parent with whom the student lives for a majority of the time, unless a court order or court approved custody agreement specifies otherwise.</p> <p>If the parents of a student share joint custody and time is evenly divided, the parents may choose which of the two (2) school districts the student will be enrolled in for the school year.</p> <p>The Superintendent or designee shall annually notify students, parents/guardians and staff about the district’s admissions policy by publishing such policy in the student handbook, parent newsletters, district website and other efficient methods.</p> <p>The Superintendent or designee shall develop and disseminate administrative regulations for the enrollment of eligible students in district schools.</p>
<p>5. Legal</p>	<p>24 P.S. 1301 24 P.S. 1302 22 PA Code 11.11 22 PA Code 11.41 22 PA Code 11.12 22 PA Code 12.1 24 P.S. 1303a 24 P.S. 1304-A</p>