

**WEST ALLEGHENY SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING**  
**OF THE BOARD OF SCHOOL DIRECTORS**

**July 19, 2023**

**1. Call to Order / Pledge of Allegiance**

The West Allegheny Board of School Directors met in regular session on Wednesday, July 19, 2023, in the District Office Board Room located at Wilson Elementary School. The Vice President, Mrs. Tracy Pustover, presided. The meeting was called to order at 7:00 p.m., followed by the Pledge of Allegiance.

**2. Roll Call of Directors**

Present - Tracy Pustover – Vice President  
George Bartha Todd Kosenina  
Tracy Kosis Debbie Mirich  
Mark Rosen

Absent - Joel Colinear  
Kevin Hancock  
Robert Ostrander

Also Present - Mr. William Andrews, Solicitor  
Dr. Jerri Lynn Lippert, Superintendent  
Dr. Chris Shattuck, Assistant Superintendent  
Dr. Shana Nelson, Assistant to the Superintendent  
Mrs. Tammy Adams, Assistant to the Superintendent  
Mr. George Safin, Business Manager  
Mrs. Alyssa Athanas, Board Secretary

Mrs. Pustover announced that the Board met in executive session on July 12 and prior to tonight’s meeting regarding legal matters and personnel.

**3. Public Comment**

No public comments.

**4. Approval of Minutes**

4.1 The board secretary previously distributed copies of the minutes from the June 21, 2023, meeting to the Board. On a motion by Mr. Bartha, seconded by Mrs. Kosis, and unanimously carried, it was moved to approve the minutes as distributed.

**5. Treasurer’s Report**

The treasurer’s report from last month was read by Mr. George Safin, Business Manager, and accepted by the board indicating a balance on June 30, 2023, of \$37,211,345.32.

**6. Communications**

No communications this month.

**7. Acknowledgements/Distinguished Achievement Award**

Nothing to report this month.

**8. Reports of Superintendent and Administrators**

Dr. Lippert discussed the following activities:

- 2023-24 school year
- schedules

**9. President's Report**

Mrs. Pustover thanked the summer staff for getting everything ready for the 2023-24 school year.

**10. Unfinished Business**

No unfinished business this month.

**11. Solicitor's Report**

No report.

**12. Personnel**

Mrs. Mirich presented the Personnel portion of the Committee report:

On a motion by Mrs. Mirich, seconded by Mrs. Kosis, and unanimously carried, it was moved to approve items 12.1 through 12.9 on the Personnel agenda.

- 12.1 Approving hiring John Camello, middle school science teacher, effective with the start of the 2023-24 school year. Salary, 2nd step of the bachelor's scale, \$50,975.
- 12.2 Approving Crista Swartz as a Class IV-B lunch aide at Wilson Elementary effective the start of the 2023-24 school year. Salary, \$19.47/hour.
- 12.3 Approving Gina Zacios as a Class IV-B lunch aide at the middle school effective the start of the 2023-24 school year. Salary, \$19.47/hour.
- 12.4 Approving Benjamin Maund as a long-term substitute middle school health and physical education teacher for Curt Russell for the 2023-24 school year. Salary, 1st step of the bachelor's scale, \$49,975.
- 12.5 Approving a family medical leave of absence for Amy Healy, middle school special education teacher, effective October 11, 2023, not to exceed 60 days followed by a parental leave of absence for the remainder of the 2023-24 school year.

- 12.6 Approving hiring Tiffany Hegner as a middle school special education long-term substitute for the 2023-24 school year. Salary, 1st step of the bachelor's scale, \$49,975.
- 12.7 Approving the promotion of Michele Nolte to Class II-A secretary at Wilson Elementary effective July 20, 2023. Salary \$26.88/hour.
- 12.8 Recognizing a final rating of "SATISFACTORY" for the individuals listed below, after completing three satisfactory years of service with the District, awarding tenure and a professional contract.

Corrado, Francesca (tenure earned prior to resignation)  
Deller, Mitch  
DiCenzo, Victoria  
Farrar, Jennifer  
Healy, Amy  
Kennedy, Heidi  
Kuhns, Kelsey  
McKee, Marissa  
Simmons, Nicole  
Swartzwelder, Beth Anne  
Tunney, Clare (tenure earned prior to resignation)

- 12.9 Approving the following student interns for the summer of 2023:

Emily Nolan - \$11/hour  
Olivia Ginocchi - \$11/hour  
Macy Partyka - \$11/hour  
Zoe Pratt - \$11/hour  
Katelyn Kusic - \$11/hour

### **13. Property & Supply**

The Property & Supply portion of the Committee report was presented by Mr. Rosen:

On a motion by Mr. Rosen, seconded by Mrs. Kosis, and unanimously carried, it was moved to approve item 13.1 on the Property & Supply agenda.

- 13.1 Approving the 2023-24 Bus Schedules as presented.

### **14. Finance**

The Finance portion of the Committee report was presented by Mr. Bartha:

On a motion by Mr. Bartha, seconded by Mrs. Kosis, and unanimously carried, it was moved to approve items 14.1 through 14.6 on the Finance agenda.

- 14.1 Approving the payment of bills from the General Fund as per list presented to the Board Members.

- 14.2 Approving the Construction Fund and Construction Treasurer's reports as presented to the Board Members.
- 14.3 Approving the Cafeteria Report as presented to the Board Members.
- 14.4 Accepting June Activity Reports as presented to the Board Members.
- 14.5 Authorizing the District to utilize the following purchasing consortiums for the 2023-24 fiscal year:
  - PEPPM Technology Purchasing Program
  - PA COSTARS Statewide Cooperative Purchasing Program
  - Keystone Purchasing Network (KPN)
  - AIU Electricity and Natural Gas Consortium
  - AIU Purchasing Consortium
  - US Communities Cooperative Purchasing Program
  - OMNIA purchasing cooperative program/Amazon.com (formerly a part of US Communities Cooperative)
  - South Hills Area Council of Governments Purchasing Consortium
  - Sourcewell Cooperative Purchasing
- 14.6 Approving the Voluntary Student Accident Insurance Policy through the District's agent, Goodwin and Gruber, at a cost of \$70 per student for school time coverage and \$150 per student for 24-hour coverage (no increase over 2022-23). Costs are paid by the parents.

## **15. Policy & Programs**

The Policy & Programs portion of the Committee report was presented by Mr. Rosen:

On a motion by Mr. Rosen, seconded by Mrs. Kosis, and unanimously carried, it was moved to approve items 15.1 through 15.5 on the Policy & Programs agenda.

- 15.1 Approving professional learning contract renewal with Carnegie Learning for 7-12 Mathematics teachers at a cost not to exceed \$48,000.
- 15.2 Approving the purchase of SmartPass, an electronic hall pass solution for grades 6-12, at an initial cost not to exceed \$5.99 per student for the 2023-2024 school year.
- 15.3 Approving the purchase of a K-3 mathematics screener through Forefront Education and corresponding implementation professional development at an amount not to exceed \$13,692.50.
- 15.4 Approving a new AP Physics textbook: College Physics - A Strategic Approach, 4th Edition, beginning with the 2023-24 school year.
- 15.5 Approving an agreement with UPMC to provide Student Assistance Program services for the 2023-24 school year as presented.

## **16. Athletics & Activities**

July 19, 2023

The Athletics & Activities portion of the Committee report was presented by Mr. Kosenina:

On a motion by Mr. Kosenina, seconded by Mrs. Kosis, and unanimously carried, it was moved to approve items 16.1 and 16.2 on the Athletics & Activities agenda.

16.1 Approving hiring the 2023 fall coaches and volunteers as presented. All clearance requirements have been met.

16.2 Approving the marching band and arts supplemental positions for the 2023-24 school year as presented.

**17. Federal Programs & Legislation**

No report.

**18. Student Representatives**

No report this summer.

**19. Library**

Mrs. Pustover reported on the following activities:

- Book Bus
- Fall for Your Library
- Summer reading ending
- Garage Sale
- Tech Tutoring

Please visit the Library and their website for more information  
[www.westernallegHENYlibrary.org](http://www.westernallegHENYlibrary.org).

**20. Parkway West CTC**

Dr. Lippert reported on the parkway bus schedule change. Students are allowed to attend both AM and PM sessions.

**21. SHASDA**

No report.

**22. West Allegheny Athletic Hall of Fame**

No report.

**23. West Allegheny Foundation**

No report.

**24. Wellness and Safe Schools Committee**

No report.

**25. New Business**

No report.

**26. Open Forum**

Jaime Sanabria, North Fayette, asked the Board for the public to be able to see a breakdown of the payment of the bills. She also asked to see attachments.

**27. Adjournment**

On a motion by Mrs. Kosis, seconded by Mr. Bartha, and unanimously carried, it was moved to adjourn the meeting at 7:08 p.m.

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Tracy Pustover, Board Vice President

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Alyssa Athanas, Board Secretary