# QUICK REFERENCE
# MIDDLE SCHOOL

724.695.8979

## Bell Schedule

WAMS Bell Schedule

Daily Bell Schedule, 2 Hour Delay Bell Schedule, Advisor Bell Schedule, and Early Dismissal Bell Schedule

## Attendance/Call Off

If your child is going to be absent please call the Middle School Call Off Number or email Mrs. Stewart to inform WAMS of the absence.

WAM's Call Off Number: **724-695-1583**

Mrs. Stewart's email address: rstewart@westasd.org

Excuses: When your child is absent, please send in an excuse within three school days from the date they return, stating the child's first and last name and the reason for the absence. Here is a link to the form you can utilize, Absence Excuse Form. If your child is seen by a medical professional, you can request a note from them to submit to the school. This will code the absence as medical.

## Early Dismissal

Please send an email/note in with your child if your child has an early dismissal. The note should indicate the student's first and last name, grade, the date and time of the early release and the purpose of the early release. Please note that because of dismissal routines, any early dismissal must occur prior to 2:15 PM. After that time, please plan on picking your child up in the normal car dismissal line at 2:35pm.

If picking your child up between 7:40am-1:45pm, please pull in front of the Middle School and come to the Main Door with your ID. You will be buzzed into the building and the office staff with check your ID. They will then get your child for dismissal. If you are picking your child up after 1:45pm, please park in the lower parking lot and come to the main door with your ID.

If you have questions regarding early dismissal or the pick-up procedure, please contact Mrs. Taddeo at rtaddeo@westasd.org.

## Lunch Account & Menu

School Café Menus and Payments  Meal Prices  Free and Reduced Meals

## School Counseling Office

The mission of the West Allegheny School District counseling program is to equitably support all students' career, personal/social, and academic development. To be connected with a School Counselor, please click HERE.

## Athletic and Activity Forms

Please visit the following link to complete the Athletic and Activity Forms.

## Nurse

Please contact the school nurse, Mrs. Hill, at mhill@westasd.org for any health related questions or concerns.

## Item Drop Off

If you need to drop something off to your child during the school day, there is a cart near the front door. Please make sure your child's belongings are in a bag and clearly labeled with their name. The office staff checks the cart frequently throughout the day and will make sure that items are delivered to your child as long as they are labeled with their name.

## Calendars

District Calendar At A Glance Athletic Schedule

## Technology Support

West Allegheny parents have access to two information platforms, Canvas and PowerSchool, to engage with and monitor their child's academic experience. To learn more about how to use these platforms, please visit the Canvas/PowerSchool Guide for Parents. Students experiencing technical difficulties with their District-provided device are encouraged to visit the front office for support. Students and parents can also contact the Technology Team at wahelpdesk@westasd.org for support or questions.

## School Delays & Cancellations

West Allegheny School District will delay/close schools for either an emergency or for inclement weather. In the case of emergency situations, students from the impacted school(s) would be instructed to follow the District's Remote Learning Plan. For inclement weather closures, all five West Allegheny schools would be notified if it is a snow day with no classes or a Remote Learning Day after snow days have been exhausted. If it is a Remote Learning Day, students would be directed to log on through Canvas at 9:00 a.m. and follow the designated schedule.

In the case of school delays/closures, West Allegheny will communicate the information via phone, text, Facebook, and the District website as well as KDKA, WTAE and WPXI TV. To ensure that your family receives the phone notifications, please review your contact information in PowerSchool. If you would like to receive text messages, please follow the directions found HERE.

## Educational Trips

It is preferred that trips take place during breaks or spring break. However, if your family is going on an educational trip, please submit an Educational Trip form at least one week prior to the start of the trip. Educational trips are equal to no more than five (5) days in a school year. In addition, trips will not be approved during state standardized testing period, and/or for students with ten (10) or more absences.

## Transportation

For questions regarding your child's bus or stop, please contact Monark Student Transportation at 724-695-4000. Please note that students are not permitted to have bus passes to ride another bus home. In the event of an emergency, please contact Mrs. Taddeo at rtaddeo@westasd.org or 724-695-5227 to make arrangements for alternate bus transportation.

## District App

For convenience and accessibility, the District encourages families to download the West Allegheny App using the QR code to the left.